



PERFECT PROJECT

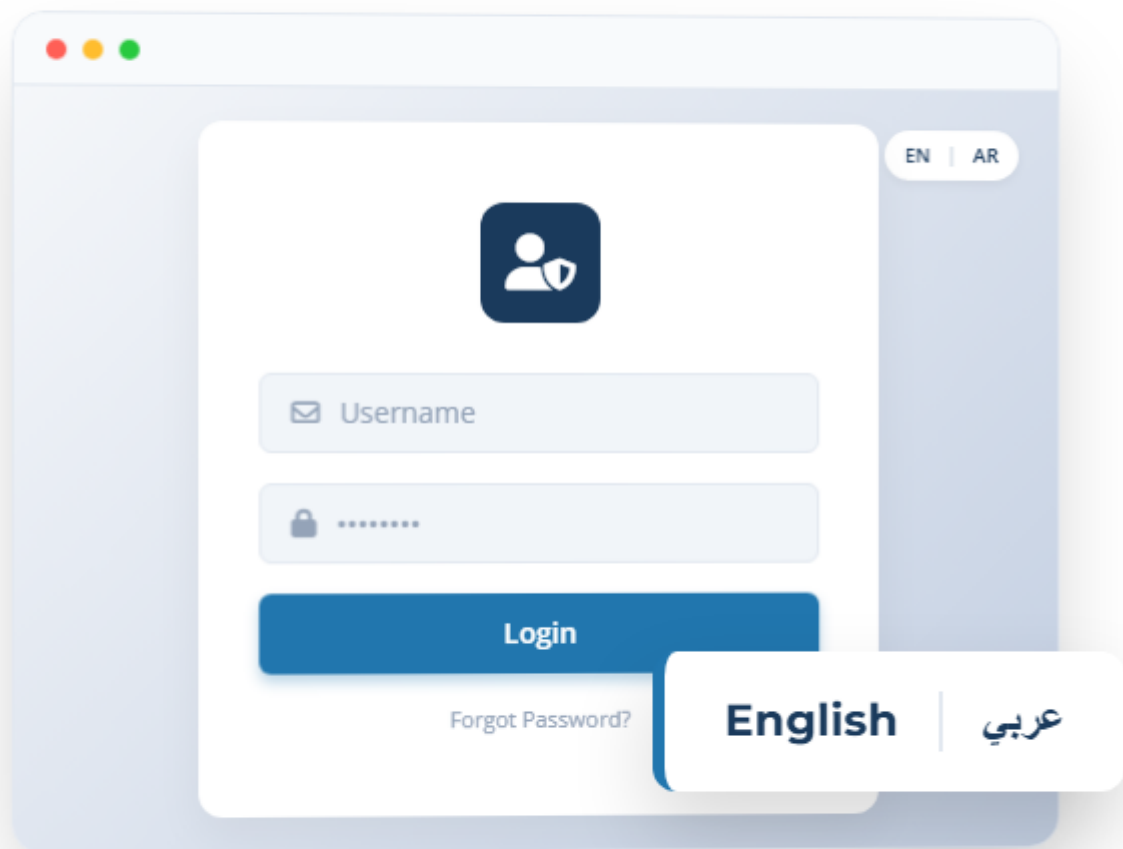
Integrated Attendance & HR Management System

Enterprise-grade solution for modern workforce
management

⚡ Smart

🔗 Seamless

📈 Scalable



GLOBAL ACCESSIBILITY

Bilingual & Multi-Branch Support



Bilingual Interface

Seamlessly switch between Arabic and English, ensuring a user-friendly experience for your entire diverse workforce.



Multi-Branch Ready

Centralized management for organizations with multiple branches. Track attendance across different locations in real-time.



Unified Platform

A single, scalable solution that grows with your business, maintaining consistency in data and operations everywhere.

MODULE PERMISSION	ADMIN	POWER USER	STANDARD
System Configuration	✓	✗	✗
Employee Management	✓	✓	✗
Attendance Correction	✓	✓	✗
View Reports	✓	✓	
Shift Planning	✓	✓	

- System Admin
- Power User
- Standard User

ROBUST PROTECTION

Multi-Level Security & Access Control



Hierarchical User Roles

Defined access levels for System Administrators, Power Users, and Standard Users ensuring data is only accessible to authorized personnel.



Granular Permissions

Fine-tune system capabilities with specific read, write, and approval privileges tailored to each organizational role.



Secure Environment

Comprehensive security architecture that protects sensitive HR data while maintaining operational flexibility.

Flexible Attendance Processing

Adapt the system to your operational needs with multiple calculation methods per employee group.



First In / Last Out (Daily)

The standard processing method. Automatically captures the **first punch** of the day as "In" and the **last punch** as "Out". Ideal for standard shifts.



Separate Machines

Uses dedicated devices for specific actions. One machine is configured strictly for **Check-In** and another for **Check-Out** to prevent errors.



Nearest Time (Smart)

Intelligent matching algorithm. The system selects the punch record **closest to the scheduled shift start/end time**. Great for loose shifts.



Nearest Time + Separate

A hybrid approach combining smart time matching with dedicated device restrictions for maximum accuracy in complex environments.

System Settings > Attendance Policies

Employee Group

Engineering Dept - Shift A

Calculation Method

- First In / Last Out (Daily)
- Separate Machines (Dedicate Device)
- Nearest Time (Shift Proximity)
- Nearest Time - Separate Machines

Save Changes Cancel

Configurable Attendance Policies

Easily define and manage diverse working models to suit every department's needs.

New Policy Configuration ✕

Policy Name

Attendance Type
 Fixed Time Part-Time Flexible

Start Time End Time

Late Tolerance (mins) Early Leave Allowed Yes



Fixed Daily Attendance

Strict working hours with defined start and end times. Ideal for administrative and support staff.



Part-Time Schedules

Customizable slots for contractors or temporary staff, focusing on specific day/time requirements.



Flexible Working Hours

Result-oriented tracking based on total duration worked per day or week, rather than exact punch times.

Exceptional Shift Management

Manage complex rosters with support for overnight shifts that span across two days with seamless tracking.



Morning Shift

08:00 - 16:00

Standard daytime shift. Check-in and check-out occur on the same calendar day.



Evening Shift

16:00 - 00:00

Late shift ending at midnight. Automatically handles end-of-day transitions.



Overnight Shift

22:00 - 06:00 (+1)

Starts on Day 1, ends on Day 2. The system links the checkout to the correct check-in automatically.

Cross-Day Tracking Active

▼ علم

▼ محمد احمد محمد الشرقاوي | 1

▼ -- اختر -- الوردية ▼ راحة

▼ مارس الشهر ▼ 2026

أيام الشهر

الأحد-2026-03-22	<input type="checkbox"/>	الخميس-2026-03-12	<input type="checkbox"/>	الأحد-2026-03-01	<input checked="" type="checkbox"/>
الاثنين-2026-03-23	<input checked="" type="checkbox"/>	الجمعة-2026-03-13	<input type="checkbox"/>	الاثنين-2026-03-02	<input checked="" type="checkbox"/>
الثلاثاء-2026-03-24	<input type="checkbox"/>	السبت-2026-03-14	<input type="checkbox"/>	الثلاثاء-2026-03-03	<input type="checkbox"/>
الأربعاء-2026-03-25	<input type="checkbox"/>	الأحد-2026-03-15	<input type="checkbox"/>	الأربعاء-2026-03-04	<input checked="" type="checkbox"/>
الخميس-2026-03-26	<input type="checkbox"/>	الاثنين-2026-03-16	<input type="checkbox"/>	الخميس-2026-03-05	<input type="checkbox"/>
الجمعة-2026-03-27	<input type="checkbox"/>	الثلاثاء-2026-03-17	<input type="checkbox"/>	الجمعة-2026-03-06	<input type="checkbox"/>
السبت-2026-03-28	<input checked="" type="checkbox"/>	الأربعاء-2026-03-18	<input type="checkbox"/>	السبت-2026-03-07	<input checked="" type="checkbox"/>
الأحد-2026-03-29	<input type="checkbox"/>	الخميس-2026-03-19	<input type="checkbox"/>	الأحد-2026-03-08	<input type="checkbox"/>
الاثنين-2026-03-30	<input type="checkbox"/>	الجمعة-2026-03-20	<input type="checkbox"/>	الاثنين-2026-03-09	<input type="checkbox"/>

Enable Cross-Day Tracking

Shift ends on the following day



Automatic Shift Scheduling

Eliminate manual planning with our smart proximity algorithm that automatically assigns the most suitable shift based on actual attendance times.



Data Capture

Employee punches in using any supported device. The system captures the exact timestamp and location without requiring pre-assigned schedules.



Smart Proximity Matching

The algorithm compares the punch time against all available shift definitions. It identifies the "Nearest Time" to find the best fit.



Auto-Allocation

The correct shift is automatically assigned to the employee's daily record. Result: Reduced manual effort and zero scheduling errors.

Daily Attendance Processing System Auto-Match Active

EMPLOYEE	PUNCH IN	MATCHED SHIFT	
Ahmed S.	07:55 AM	Morning A (08:00 - 16:00)	✓
Sarah M.	02:10 PM	Evening B (14:00 - 22:00)	✓
Khaled Y.	08:05 AM	Morning A (08:00 - 16:00)	✓
Layla R.	10:00 PM	Night Shift (22:00 - 06:00)	✓

System automatically detected 4 shift matches based on punch proximity.

STREAMLINED APPROVALS

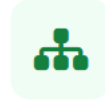
Leave & Permission Workflow

Automate the entire request lifecycle from submission to final approval with intelligent routing and instant notifications.



Easy Submission

Employees can submit leave, permission, or overtime requests instantly via the **Mobile App** or **Web Portal**.



Auto-Routing

Requests are automatically routed to the **Direct Manager** based on the organizational chart structure.



Instant Notification

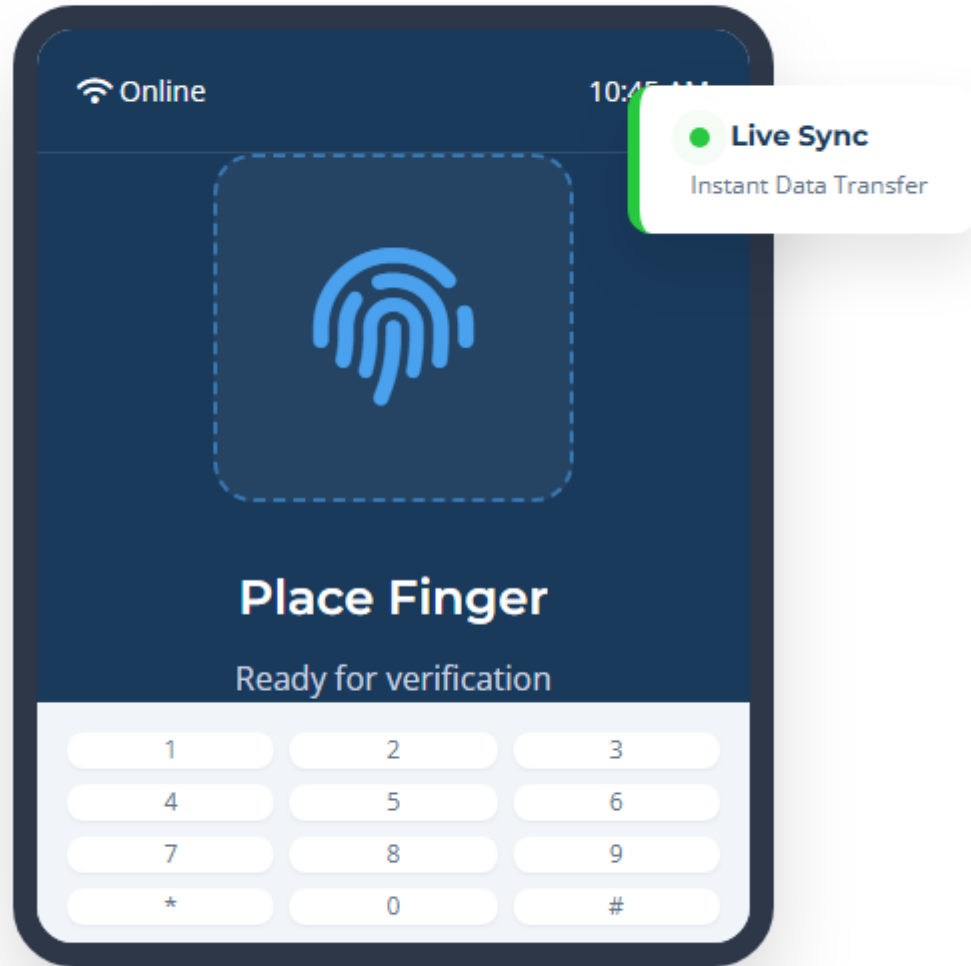
Managers receive real-time alerts. They can view balances, add comments, and **Approve or Reject** with one click.



Status Tracking

Employees can track request status in real-time. Approved leaves automatically update the **Attendance Schedule**.

نوع الأجازة	نوع الحركة	اسم الموظف	التاريخ	رفض	موافقة
مرضى باجر كامل	الاجازات	غاده ابراهيم محمود السيد رجب 25632	2026-01-05	رفض	موافق
	استلام عمل	سحر عبدالعزيز على الكيلاني 37666	2026-01-08		
عارضه	الاجازات	سحر عبدالعزيز على الكيلاني 37666	2026-02-04	رفض	موافق
استدعاء للجيش	الاجازات	ابو العلا محمد احمد عبدالمعطي 23593	2026-02-09		
	اذن مسائي ورادي	ابو العلا محمد احمد عبدالمعطي 23593	2026-02-09		
مرضى ممارس	الاجازات	غاده ابراهيم محمود السيد رجب 25632	2026-02-09	رفض	موافق
	اذن صباحي	غاده ابراهيم محمود السيد رجب 25632	2026-02-09	رفض	موافق
	اذن مسائي ورادي	ابو العلا محمد احمد عبدالمعطي 23593	2026-02-27	رفض	موافق
عارضه	الاجازات	ابراهيم حجاج عبدالمنعم 36601	2026-03-04		
	ماموريه انصراف	ابراهيم حجاج عبدالمنعم 36601	2026-03-13	رفض	موافق
اعتيادي	الاجازات	ابراهيم حجاج عبدالمنعم 36601	2026-03-24		



HARDWARE INTEGRATION

Smart Biometric Device Integration



Direct Connectivity

Seamlessly integrates with a wide range of smart attendance devices including biometric fingerprint scanners, card readers, and facial recognition systems.



Real-Time Data Sync

Captures attendance events instantly. Punch records are automatically synchronized with the central server for immediate reporting.



Secure Verification

Ensures accuracy and prevents "buddy punching" through advanced biometric verification methods like fingerprint and face ID.

EMPOWER YOUR WORKFORCE

Mobile ESS Application

Give employees the freedom to manage their time and requests from anywhere. The Employee Self-Service (ESS) app connects your workforce directly to the HR system.



Geo-Fenced Attendance

Check in/out securely via mobile with GPS location validation



Instant Requests

Submit leave, permission, and overtime requests instantly with real-time status tracking.



Real-Time Notifications

Receive immediate alerts for shift changes, approvals, and announcements.

36601 - ابراهيم حجاج عبدالمنعم

الديوان العام - قطاع الموارد البشرية - الادارة العامة للشئون الادارية

توقيعات دخول / خروج 04:03 PM / 07:12 AM



حضور إجازة مأمورية إذن

آخر ٣ شهور



تمت الموافقة على طلب: إجازة : عارضه - بتاريخ:

2026.03.04

من: احمد عبدالباري عبدالهادي عبدالمقصود 3:01

Detailed Attendance Tracking

من تاريخ : 2025-08-01		إلى تاريخ : 2025-08-31		كارت الحضور والانصراف لموظف				36331 احمد عبدالباري عبدالهادي عبدالمقصود		نظام الحضور/الانصراف : نظام السابعة صباحا		الوظيفة : مدير اداره	
الإدارة/القسم : الديوان العام - قطاع الموارد البشرية - الإدارة العامة للشؤون الإدارية - ادارة شؤون المعرف				بيانات الحضور		بيانات الانصراف		الوقت الإضافي		اليوم		التاريخ / اليوم	
ساعات العمل	انصراف	انصراف	مؤعد رسمي	عدد التاخير	حضور فعلي	مؤعد رسمي	الوقت الإضافي	البيانات					
7:58			12:45 pm		5:58 am	7:35 am		أجازة إسبوعي		الجمعة	2025-08-01		
8:51			12:45 pm		5:55 am	7:35 am	2 : 0	حضور		السبت	2025-08-02		
-			12:45 pm			7:35 am		غياب		الأحد	2025-08-03		
7:14			12:45 pm		5:50 am	7:35 am		حضور		الاثنين	2025-08-04		
6:14			12:45 pm		5:58 am	7:35 am		اثن مسائي نظام السابعة		الثلاثاء	2025-08-05		
3:3			12:45 pm		9:42 am	7:35 am		ماموريه صباحي		الأربعاء	2025-08-06		
8:48			12:45 pm		5:57 am	7:35 am	2 : 0	حضور		الخميس	2025-08-07		
-			12:45 pm			7:35 am		أجازة إسبوعي		الجمعة	2025-08-08		
8:50			12:45 pm		5:59 am	7:35 am	2 : 0	حضور		السبت	2025-08-09		
7:46			12:45 pm		8:09 am	7:35 am	3 : 0	تدريب يوم كامل		الأحد	2025-08-10		
0:1			12:45 pm		3:45 pm	7:35 am	3 : 0	تدريب يوم كامل		الاثنين	2025-08-11		
-			12:45 pm		3:51 pm	7:35 am	3 : 0	تدريب يوم كامل		الثلاثاء	2025-08-12		
-			12:45 pm		4:51 pm	7:35 am	4 : 0	تدريب يوم كامل		الأربعاء	2025-08-13		
9:38			12:45 pm		7:26 am	7:35 am	4 : 0	حضور		الخميس	2025-08-14		
8:27			12:45 pm		6:23 am	7:35 am		أجازة إسبوعي		الجمعة	2025-08-15		
10:53			12:45 pm		6:05 am	7:35 am	4 : 0	حضور		السبت	2025-08-16		
15:0			12:45 pm		6:20 am	7:35 am	8 : 0	حضور		الأحد	2025-08-17		
11:20			12:45 pm		7:28 am	7:35 am	6 : 0	حضور		الاثنين	2025-08-18		
9:41			12:45 pm		6:05 am	7:35 am	3 : 0	حضور		الثلاثاء	2025-08-19		
11:38			12:45 pm		5:48 am	7:35 am	4 : 0	حضور		الأربعاء	2025-08-20		
9:11			12:45 pm		5:40 am	7:35 am	2 : 0	حضور		الخميس	2025-08-21		
-			12:45 pm			7:35 am		أجازة اسبوع		الجمعة	2025-08-22		



Daily Attendance Cards

View comprehensive individual records with exact punch-in and punch-out timestamps for every single workday.



Monthly Summarized Reports

Get a bird's-eye view with consolidated reports displaying one employee per row, covering up to 31 days of activity.



Efficient Layouts

Optimized reporting formats allow multiple employees per page, streamlining the auditing and payroll review process.

Comprehensive Monthly Reports

Gain instant visibility into workforce attendance with automated summaries, exception tracking, and detailed analytical reports.

تقرير الحضور والانصراف الشهري

العامة : قطاع الموارد البشرية -
الإدارة : الإدارة العامة للشئون الادارية - الإدارة العامة للتدريب - الإدارة العامة للموارد البشرية - رئيس قطاع الموارد البشرية - قسم المكتب الفني لرئيس قطاع الموارد البشرية والتدريب -

م	الكويد	الإسم	حضور	غياب	يعتبر غياب	الأجازات				عدد وراهى	مأمورية	إفون		تأخير		ساعات العمل
						إعتيادي	عارضه	مرضى	أخرى			أجمالى	عدد دقائق	عدد دقائق	عدد دقائق	
1	1001	ايهاب خيرى محمود محمد		25												
2	1056	محمد صمد عبدالمجيد جابر		25												
3	1075	اسماء سيد عدلى محمد	25	0						3						167:11
4	1079	بسمه على ابراهيم على	25	0												137:0
5	1082	نور احمد عبدالصبور صالح	25	0						5						106:6
6	1086	اسماء مجدى فكرى عطيه	18	7						1	1	0.2	1			95:32
7	1087	دعاء احمد حسن احمد	21	1	3											125:51
8	1089	سلمى عبدالرحمن حسن عبدالرحمن	24	1						2		0.2				115:51
9	1090	نرمين ايمن عبدالمنعم عبود		25												
10	1091	ايمان سعيد احمد عمر	23	2						1	1	1:41	1			116:38
11	1092	شاهنده احمد كمال الدين	23	2						1	1	1:55	1			116:23
12	1094	امنيه احمد محمد السيد	24	1						1						130:34



TOTAL PRESENT

128



LATE ARRIVALS

12



ABSENCES

4



ON LEAVE

8

AI-Powered Human Resources Assistant

Smart Digital HR Support System

An advanced Artificial Intelligence module that functions as a **digital HR assistant**, supporting HR professionals and decision-makers by enabling fast and accurate data analysis and reporting.



Natural Language Querying

Users can ask questions directly in **Arabic & English** without requiring technical knowledge or SQL skills.

"List employees who took leave last month..."



Dynamic Report Generation

Generate unlimited **customized reports** on-the-fly. Reports are created dynamically based on specific user queries, eliminating the need for pre-designed templates.



Data Security & Protection

Operates in strict **Read-Only mode** to ensure data integrity. Automatically prevents modification, deletion, or insertion. No sensitive data is transmitted externally.



Intelligent Interpretation

The AI assistant understands manual text entries like shift names and permission types, intelligently handling **variations in formatting**.

Intelligence, Value & Business Impact

Advanced Analytics & Organizational Benefits



Professional Result Presentation

- Structured HTML tables with full **RTL support**.
- One-click export to **Excel** and printable report formats.
- Dates and numbers automatically formatted to user locale.



Intelligent Administrative Analysis

- Identifies **absenteeism indicators** and trends.
- Performs performance comparisons across time periods.
- Generates data-driven administrative alerts based on context.



Interaction Logging & Improvement

All user queries and AI responses are securely logged to enable future performance evaluation and continuous improvement of the decision-making model.



Business Value

- ✓ Reduce report preparation time by **up to 80%**
- ✓ No advanced technical training required
- ✓ Minimize human errors in reporting
- ✓ Full **Arabic language** support
- ✓ Competitive advantage over traditional HR systems
- ✓ Scalable for **BI & Predictive Analytics**

ESTIMATED IMPACT

High ROI

THE PERFECT SOLUTION

Why Choose Perfect Project?

A comprehensive ecosystem designed to streamline attendance management, enhance security, and empower your workforce with modern technology.



Bilingual Support

Native support for both Arabic and English interfaces, ensuring a seamless experience for all diverse team members.



Multi-Branch Ready

Centralized management system designed to support organizations with multiple locations and distributed branches.



Multi-Level Security

Robust access control with distinct roles for Administrators, Power Users, and Employees to protect sensitive data.



Real-Time Tracking

Instant monitoring of attendance events, providing up-to-the-minute visibility into workforce presence and lateness.



Insightful Reports

Comprehensive daily and monthly summaries with detailed analytics, exception tracking, and flexible export options.



Smart Integration

Direct connectivity with smart biometric devices (Fingerprint, Face ID, Card) for reliable and secure data capture.



Mobile ESS App

Empower employees with self-service capabilities for attendance tracking, leave requests, and schedule viewing.



Configurable Policies

Highly flexible configuration for attendance rules, including fixed hours, part-time schedules, and flexible shifts.



Automatic Scheduling

Intelligent shift assignment based on punch times and proximity, reducing manual effort and scheduling errors.



Workflow Management

Streamlined approval workflows where requests are automatically routed to direct managers for quick resolution.